



November 4, 1974

City of Half Moon Bay  
501 Main Street  
Half Moon Bay, CA 94019

Attention: Mr. Fred Mortensen, City Manager

Subject: Mid-Coastside Supplemental Project Report  
Engineering Proposal for Completion of Phase I Report  
(Mini-report)

Gentlemen:

In accordance with your request, we are enclosing a proposal to complete Phase I of the Supplemental Project Report in conformance with the current State Water Resources Control Board (SWRCB) guidelines. This proposal includes those items necessary to expand the mini-report to full project report status.

The work would be performed by a joint venture of Trotter-Yoder & Associates/Barrett & Associates and Resources Engineering & Management. Mr. Max E. Burchett would continue as project manager for the work.

As with the Phase I report, it is proposed to do this work for a lump sum fee of \$16,500. This includes engineering and support labor in accordance with the enclosed manpower estimates, report reproduction, (50 copies printed) and normal reimbursable expenses (mileage, Xerox, etc.). Because it is not possible to estimate the number of meetings which may be required with local, regional, state and federal agencies, and outside consultants working on other aspects of the project, it is proposed to provide services for these meetings on a time and materials basis to a specified maximum of \$2,500. No expenses above the maximum would be incurred without specific authorization.

Since much of our effort depends on the results of work being done by other consultants, it is important that work begin as soon as possible in order to meet the required State Water Resources Control Board submittal date. We

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are prepared to begin work on this project immediately upon authorization and will work as close as necessary with the financial and environmental consultants.

If you have any questions regarding this matter, please do not hesitate to call me.

Very truly yours,

TROTTER-YODER & ASSOCIATES/BARRETT & ASSOCIATES  
RESOURCES ENGINEERING & MANAGEMENT



Max E. Burchett  
Project Manager

MEB/bmp  
enc

cc: Coastsides Sewer Services Agency  
Resources Engineering & Management  
Barrett & Associates

## MID-COASTSIDE SUPPLEMENTAL PROJECT REPORT - PHASE II

	<u>Engineering</u>		<u>Drafting</u>	<u>Clerical</u>
	<u>Field</u>	<u>Office</u>		
Estimated manpower requirements	1.0	24.5	15	12

### Estimated cost:

Engineering (25.5 man-days @ \$27.50/hr.	10	\$5,600
Drafting (15 man-days @ \$17.50/hr.)	2100	2,100
Clerical (12 man-days @ \$11.00/hr.)		1,100
Final typing (15 man-days @ \$11.00/hr.)		1,300
Report reproduction (50 copies, printed)		1,500
Project management		4,000
Reimbursable expenses (mileage, Xerox, etc.)		<u>900</u>
Total		\$16,500